

SFX PTO Board

Meeting Minutes – February 2024

Meeting Called to Order By: Debbie Serpas @ 7:06 pm

Date: February 13, 2024

Location: SFX School Library

Attendance (15 attendees)

Debbie Serpas, Lizbeth Zepeda, Jennifer Nelson, Stephanie Rofail, Carol Parszik, Maricela Buhen, Rita Recker, Samantha Sanchez, Bouvier Eulen, Cherry Altobar, Elda Link, Teresa Smith, Jessica Merino, Debbie Maddigan, Cheri Kehrli

Opening Prayer by Samantha Sanchez

President's Report: Debbie Serpas:

- Beautification Project is now referred to as the Lancer Lot Enrichment Project.
- Grandparent's Day – 01/26/2024 recap.
 - Turn out was great with grandparents and parents in attendance.
 - Possibly next year more signage and/or balloons at the entrance.
 - Additional greeters and usher needed during mass next year.
 - Possible idea to take a collection during mass – would need to discuss with Fr. Sebastian.
 - Holding Grandparents Day in late January (and not on actual Grandparents Day) gives Grandparents the opportunity to come and not be conflicted with other grandchildren schools.
 - Maybe change the location of food/refreshments for next year to allow easier access for guests and additional seating.
- General PTO meeting is scheduled for 03/06/2024.
 - In-person meeting at HCH.
 - Doors will open at 6 pm and meeting will begin at 7 pm.
 - 2nd and 4th grade will be providing snacks for the meeting.
 - Elections will take place at the General meeting.
- Golf Tournament – April 19th (Friday)
 - Will consider printing half of the number of brochures printed last year. Sign-ups usually are completed all online.

Principal's Report: Ms. Samantha Sanchez

- Great response at Grandparent Day.
- Catholic Schools week – SFX showed their Catholic identity. The Knowledge Bowl has been postponed and will likely take place sometime in March.
- Open House took place this past weekend. Saturday was better attended than last year. Sunday the attendance was good, but the rain may have kept more people/families from coming.
- Possible idea of doing another open house during the summer.
- Student tours were great and the student volunteers were very friendly and helpful.
- All caught up with Principal for the Day.
- The 2024 Dinner Auction winner of "Principal of the Day" will be completed this school year.
- 1st Reconciliation will take place this Saturday Feb 17.
- Frozen play is scheduled to begin Feb 29.
- The Library re-opening got delayed but still in motion for opening.

Secretary: Stephanie Rofail

- Secured sign-in sheet.
- January minutes – approved via email. Lizbeth motioned to approve, Jennifer Nelson 2nd the motion. All approved.

Treasurer: Rena Nottingham (Rena absent – Rita reviewed in place of Rena)

- December financial budget reviewed – Mari Buhen motioned December financials, Cheri Kehrli second the motion – all agreed.

1st VP: Jennifer Nelson

- Assemblies for School Year.
 - Spring – Young Authors – scheduled for March 6, 2024.

2nd VP: Lizbeth Zepeda - Fundraising

- Dinner Auction – Project Manager – Lizbeth Zepeda.
 - Date for Dinner Auction – February 23 (Friday night)
 - Roughly \$11k sold in sales currently – 2 sponsor tables, bar and invitations.
 - Sign-up genius needed for volunteers.
 - Basket donations are complete.
 - Teachers have completed their donations.
 - Room moms/class donations are still coming in.
 - Entertainment hired will handle the MC and live auction.

Parliamentarian: Debbie Maddigan:

- Beautification Project
 - Now being called – Lancer Lot Enrichment Project.
 - Phase 1 coming to completion.
 - Phase 2 will include tables being replaced, privacy screen and umbrellas for the tables.
 - \$10k to move unrestricted money to the Lancer Lot Enrichment Project.
 - Carol motioned to approve moving \$10k unrestricted money, Cheri 2nd the motion – all agreed.

Room Parent Chair: Cheri Kehrli:

- Dinner auction reminder will go out to all room moms.
- PTO General meeting reminder will go out.

Family Activities: Stacy Karabuykov (absent)

- Camping – Easter break
 - All families that reserved a spot have paid.
 - There is an overflow.
 - Possible scheduled activities for each day.

Hospitality: Angie Resendez and Jessica Merino

- Grandparents Day – large turnout of people in attendance. More refreshments were needed as parents who signed up to bring snacks did not follow thru with bringing them.
- Tk/K open house had cookies out for guests.

Choice Lunch: Christine Barragan (absent):

- Choice lunch – going well.
- School is being notified if a volunteer cannot make it for a scheduled shift.
- Donations for Pizza Mondays need to be clearly labeled with event and date on it.

PSA: Michelle Funaro (absent)

- Will send a message to room moms to approve PSA hours if pending in the system.

Community Liaison: Carol Parszik

- Soup supper – PTO will host on 2/21 and need sign up for soups and volunteers.
- Krispy Kreme vouchers are available for purchase.

Alumni Liaisons: Elda Link and Cherry Altobar

- Will be selling t-shirts at the OTCF.
- Possible idea of a PTO Quarterly Newsletter.

New Parent Chairs: Bouvier Eulen and Maricela Buhen

- Will remind new families of the PSA 20-hour requirement and church contributions.

Church and School Business Manager: Rita Recker

- Emergency sign complete – pending hardware to come in.
- Greeters at parking lot entrances working out well.
- School/Parish are going through visitor badges quickly and need to constantly order more.
- The bell system is currently under review to be updated.

Teacher Representative: Teresa Smith

- No new information.

Other Items Discussed

- Old Business:
 - None.
- New Business:
 - None.

➤ **Meeting Adjourned** by Debbie Serpas @ 8:52 pm